

**YEAR 2020 AUDIT REPORT
TOWN OF OCONTO**

NOTICE

Spring Election will be April 06, 2021 Polls will open at 7:00 a.m. and close at 8:00 p.m.

Annual Town Meeting will be called to order at 7:00 p.m., Tuesday, April 20, 2021, at the Town of Oconto Town Hall located at 6120 Cream City Road. PHONE: 920-834-0280(if not open ~ call clerk)

TOWN BOARD MEETINGS ARE 2ND MONDAY OF EVERY MONTH

TOWN BOARD:

Patrick Scanlan, Chairman	834-4351
Paul Pansier, Supervisor I	834-3539
Steve Carlin, Supervisor II	834-3545
Mandy Leonard, Treasurer	373-6270
Lori Scanlan, Clerk	834-4351

RECYCLING CENTER HOURS (6608 Elm Grove School Rd.)

Friday: 2 p.m. to 4:15 p.m.

Saturday: 9 a.m. to 1:45 p.m.

PROCEEDINGS OF ANNUAL MEETING

APRIL 21, 2020

The Annual meeting for the Town of Oconto was called to order at 7:00 pm by Chairman Patrick Scanlan. Present: Supervisor Paul Pansier, Clerk Lori Scanlan, Supervisor Steve Carlin. Absent (excused) Treasurer Mandy Leonard. All others present signed the registry. (3 town residents)

The Pledge of Allegiance was recited.

Chairman stated that the votes need to be tallied by voice, show of hands, standing, etc. Motion by T. Bitters, 2nd by Pansier. 6 ayes, 0 nays M/C.

OLD BUSINESS:

Minutes of last Annual Meeting held on April 16, 2019, are located at front of Annual Audit Report. Motion made by T. Bitters, 2nd by Pansier to accept minutes as printed and dispense with reading of minutes. 6 ayes, 0 nays M/C

In Treasurer Leonard's absence, Clerk Scanlan gave summary of Financial Report located at back of Annual Report. Motion made by Bitters, 2nd by K. Bitters to accept and approve the Financial Report for the year 2019 (Jan.1, 2019 through Dec. 31, 2019) as printed in the Annual Report. 6 ayes, 0 nays. M/C.

NEW BUSINESS:

Chairman reminded everyone a burning permit is needed and you must call in and report that you are burning to the fire department (834-7775) and Sheriff Department (834-6900). Phone numbers for DNR are in center of permit to call to see if burning is allowed on that day and/or check DNR's website as well. Permits available at Robert's Hometown. Once burning ban is lifted, then please be sure to get permits as needed for burning.

Chairman reported on year 2019 road work: The Doran Ave road project was the only road reconstruction completed. This major road reconstruction was done with the cooperation of the City of Oconto to maximize the project funds available. Other work done included crack sealing, mowing, brushing, tree trimming, signs, etc.

Recycling Center Hours currently are Friday from 2:00 pm to 4:15 pm and Saturday from 9:00 am to 1:45 p.m. Motion made by Pansier, 2nd by Carlin to keep hours same. 7 ayes, 0 nays, M/C.

Wages to be paid for hours worked in year 2021 were set as follows:

Recycling Attendant in Charge rate of pay currently is \$14.00. Motion made by Pansier, 2nd by T. Bitters to keep it the same @ \$14.00 per hr. 7 ayes, 0 nays. M/C.

Chief Inspector rate of pay currently is \$14.00. Motion made by L. Scanlan, 2nd by K. Bitters to raise it to \$15.00 per hr. 7 ayes, 0 nays. M/C.

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Election worker pay is currently at \$13.00. Motion made by L. Scanlan 2nd by K. Bitters to raise it to \$14.00 hr. 7 ayes, 0 nays, M/C.

Worker hour pay is currently at \$12.50 hr. Motion made by P. Scanlan, 2nd by Pansier to raise it to \$14.00 hr. 7 ayes, 0 nays. M/C.

Mileage is at .53 cents per mile. Motion made by T. Bitters, 2nd by Pansier to keep it the same. 7 ayes, 0 nays M/C.

Truck is at \$14.00 per hour. Motion made by P. Scanlan, 2nd by Pansier to keep it the same. 7 ayes, 0 nays, M/C.

Tractor is at \$30.00 per hour. Motion made by Pansier, 2nd by P. Scanlan to keep it the same. 7 ayes, 0 nays. M/C.

Chainsaw is at \$9.00 hr. Motion made by P. Scanlan, 2nd by Pansier to keep chain saw rate at \$9.00 hr. 7 ayes, 0 nays, M/C.

Trimmer/Mower/snow blower is currently at \$15.00 hr. Motion made by T. Bitters, 2nd by Carlin to keep rate the same at \$15.00 hr. 7 ayes, 0 nays M/C.

Board salary: Chairman \$7,500; Treasurer \$7,500; Supervisors \$4,000; & Clerk \$17,500. Motion made by P. Scanlan, 2nd by Pansier to keep board salaries the same. 2021 is town board election cycle. 7 ayes, 0 nays, M/C.

Motion made by T. Bitters, 2nd by Van Hulle that it be the Town Board's right to transfer funds as they see fit within accounts. 7 ayes, 0 nays. M/C.

Next Annual meeting will be held on the THIRD Tuesday in April 2021 (April 20, 2021 at 7:00pm at the Town of Oconto Town Hall.)

Motion made by Pansier, 2nd by T. Bitters to adjourn at 7:49 p.m. M/C. 7 ayes, 0 nays. M/C.

Respectfully Submitted,

Clerk, Lori Scanlan
Chairman, Patrick Scanlan
Supervisor I Paul Pansier
Supervisor II Steve Carlin
Treasurer Mandy Leonard

**FINANCIAL REPORT OF THE TOWN OF OCONTO
BOARD OF AUDIT Y/E 12/31/20**

Cash on Hand, January 1, 2020 \$ 139,532.45
Cash on Hand, December 31, 2020 \$ 47,085.40

MONTH	DEPOSITS	ORDERS
2020		
JANUARY	157,083.37	36,279.00
FEBRUARY	72,446.17	130,067.76
MARCH	7,223.21	49,243.84
APRIL	49,568.83	32,799.86
MAY	1,843.93	11,156.84
JUNE	5,518.91	18,400.77
JULY	55,867.81	24,796.53
AUGUST	75,590.78	24,019.66
SEPTEMBER	2,748.96	22,470.34
OCTOBER	37,552.55	55,705.41
NOVEMBER	54,025.24	16,594.48
DECEMBER	295.78	190,678.10
TOTALS	\$519,765.54	\$612,212.59

**CASH BALANCE SUMMARY REPORT
1-1-20 through 12-31-20**

Balance (checkbook) 1-1-20	\$ 139,532.45
Total of recorded receipts:	\$ 519,765.54
Total of recorded checks:	\$ 612,212.59
Balance on 12-31-20	\$ 47,085.40
Total Checkbook on 12-31-20	\$ 47,085.40

We, the Town Board of Audit, of the Town of Oconto, examined the books of the Clerk and the Treasurer, of the Town of Oconto, for the period January 1, 2020 through December 31, 2020 and find same to balance. Dated this 11TH day of January 2021.

COMPREHENSIVE PLANNING COMMITTEE

The Comprehensive Planning Committee's board consists of: Chairman Tom Bitters, Vice Chair David Vandervelden. Committee Members: Doug Schroeder, Jerry Peters and Lori Scanlan. The Comprehensive Planning Committee met 3 times during the year 2020: (Limited meetings due to COVID 19)

January 27, 2020	Conditional Use for Jackie Foster, Inc. quarry overlay Review Phase II of Comprehensive Plan Update
June 29, 2020	Rezone for Mary Augustine, 2332 Doran, Daniel Cardinal & Samantha Brabant 5649 Elm Ave. Review Comprehensive Plan Update Election of Officers
August 31, 2020	Abandonment of alley for Craig Henry

Recommendations were made to the Town Board regarding a conditional use quarry overlay, rezone and an abandonment. The Comprehensive Planning Committee is also actively working with Jamie Broehm, Principal Planner, Oconto County Planning and Zoning, to update the Town of Oconto Comprehensive Plan and it is currently in Phase II of this undertaking. During this year of COVID, meetings were only called when requests were submitted for action. The commission currently is still actively working with Jamie Broehm to update Phase II.

This year we lost a fellow committee member. Jim Lukas served on the Planning Committee for several years. His quick wit and expertise will be missed.

Comprehensive Planning Committee meets the last Monday of the month should there be CSM/Rezoning/Conditional use requests submitted. This meeting is open to the public and is held at 6 pm at the Town of Oconto Town Hall, 6120 Cream City Road, Oconto, WI 54153. All meeting notices posted at least 48 hours before meeting.

Town of Oconto Sanitary District #1

2020 was a most interesting year. The possibility of flooding along the bay shore began a campaign to prepare to protect our residents that may be impacted. We discussed the purchase of sandbags to protect our grinder pits or should we invest in sealing the pits that might be in danger of flooding. After a lengthy discussion we decided to invest our dollars in sealing the pits. It was decided that sealing the pits would provide the best protection to our system.

We can say thank goodness we made a good choice in sealing the grinder pits before the flooding happened. Not only did the sealing of our pits provide protection from flooding but the inflow after the flooding has diminished our flow of sewage to the city after the flood waters receded.

The other big event that happened in 2020 is a change of leadership in our Sewer Commission Board. Karl Ballestad has resigned as Chairperson of the Town of Oconto Sewer District #1. Kim McDonald will assume the role as Chair of the Sewer District. This change took place in January of 2021. Kim will provide for continued success in the operation of our sewer system.

2020 TAX ROLL

STATE	0.00
COUNTY	594,312
SANITARY DISTRICT #1	11,479
TOWN	274,614
LENA SCHOOL DISTRICT	203,903
OCONTO SCHOOL DISTRICT	948,253
NWTC	94,391
MANAGED FOREST LANDS	10,237
SPECIAL ASSESSMENTS	7,708
TOTAL	2,144,897

SUMMARY OF BUDGET FOR 2021

EXPENDITURES	\$	REVENUES	
General Government	231,330	State Shared Revenue	61,201
Public Safety	81,806	Highway Aid	148,272
Transportation	300,000	Licenses Issued	800
Payroll taxes	17,000	Other	4,000
Total	630,136	Total	\$214,273

2021(November Budget Meeting information)

Total Anticipated Revenue	214,273
Total Anticipated Cash on Hand (1-1-21)	146,277
2021 Town Tax(proposed)	274,614
Total (Revenue)	635,164
Total Anticipated Expenditures	630,136
Total (Estimated) Balance as of 12-31-21	5,028

BUDGET COMPARISONS:	2019	2020	2021	% CHANGE
Expenditures	559,032	604,210	630,136	4.29
Revenue & Surplus	295,200	341,544	360,550	5.56
Property Tax for Town	268,046	270,885	274,614	1.38
Total Balance	4,214	8,219	5,028	

Town CHECKING (Stephenson National Bank) Balance (**actual**) As of 12-31-2020 \$47,085.40
 Budget detail is available for public inspection after 5 pm each weekday at the home of the Clerk
 (3649 Hwy 22, Oconto). Please call 834-4351 for appointment.

Loans: Board of Commissioners of Public Lands

NEW TOWN HALL BUILDING: November 2012: Loan Amount: \$ 300,000.00

Payment: 2-03-14	\$ 23,223.74
Payment: 2-02-15	\$ 23,223.74
Payment 2-01-16	\$ 23,223.74
Payment 2-06-17	\$ 23,223.74
Payment 2-12-18	\$ 23,223.74
Payment 2-04-19	\$ 23,223.74
Payment 2-17-20	\$ 23,223.74
Balance remaining:	\$203,423.96

DORAN AVENUE ROAD (Project with City of Oconto) September 2019

Loan Amount: \$ 150,000 paid \$ 79,200

Balance due March 15, 2021 \$76,231.61 (\$73,389.04 principle \$2,842.57 interest paid 2-8-21)