

**MINUTES**  
**MONDAY, MAY 7, 2018**  
**TOWN BOARD OF THE TOWN OF OCONTO**

- 1. Call to Order:** Meeting called to order at 6:00 pm by Chairman Scanlan. Present: Clerk Scanlan, Treasurer Leonard, Supervisor Pansier, Supervisor Carlin. Others present: see attendance sheet.
- 2. Pledge of Allegiance was recited.**
- 3. Approval of Agenda:** Motion made by Pansier 2nd by Carlin to approve agenda as presented with item #13 being tabled to June. M/C
- 4. Approval of minutes of Monday, April 9, 2018.** All copied. Motion made by Pansier, 2<sup>nd</sup> by Carlin to approve as printed. M/C.
- 5. Treasurer Report:** Treasurer reported APRIL deposits of \$46,581.94 with balance of \$81,337.35 after May orders which total \$30,297.60, Stephenson Bank (tax account) balance is \$6,031.83 transfer of \$5,0323.83 to have ending balance at Stephenson at \$1,000.37. Motion made by Pansier, 2<sup>nd</sup> by Carlin to approve Treasurer's report and to forgive the \$4.32 interest charges on one overdue personal property which was paid in full, less the interest charge. M/C.
- 6. Approval of orders for payment.** Clerk presented orders for payment. Motion made by Pansier, 2<sup>nd</sup> by Carlin to approve orders as presented. M/C

**7. Correspondence Received:**

Received from:

**3 Title search paperwork completed.**

**Survey completed from Disability Rights Wisconsin by clerk.**

**Treasurer sent notice of TNT Auto Body's Personal Property for 2017 and no longer in Town of Oconto.**

**Ordinance # 02018-03-01 regarding County Board of Supervisors Ordinance (see clerk for details)**

**Ordinance # 02018-03-02 regarding County Forestry Ordinance (See clerk for details)**

**Ordinance #02018-03-03 Park and Recreation Ordinance (see clerk for details)**

**Ordinance #02018-03-04 Public Health, Welfare and Protection Ordinance (see clerk for details)**

**Certificate of Liability insurance received from R & R Assessing Services, LLC Clerk to file.**

**Oconto Sanitary District #1 submitted a copy of their Financial Statements year ending December 31, 2017**

**8. Comprehensive Planning Committee**

Phase I of Town of Oconto Comprehensive Plan (6 steps) was given to the town board for their review and to see the comp's next steps that will be taken until the process is completed.

9. **Applications for licensing:** Clerk presented applications for licensing (liquor/cigarette/server) from: Cream City Club, Mac Attack, Irish Greens Golf Club, Oconto Gun Club and Country Club. All in order. Motion made by Pansier, 2<sup>nd</sup> by Carlin to approve. M/C. Clerk to publish in paper, clerk to complete licenses for June meeting.
10. **Road Work:** Chair received notice from State of Wisconsin that the TRIP funding for Doran Ave. was approved. This is for widening and improvement of Doran Ave. Cost is \$165,000 of which \$82,284.32 is reimbursed. Also Airport Road has TRIP funding pending of approximately \$19,172 reimbursable.
11. **Recycling Center:** Recycling Center attendants attended meeting. They are doing a great job trying to monitor the town residents. Discussion held on what's acceptable, what needs to go to landfill. Clerk to make slips with MAR-OCO landfill information to hand out for informational purposes. For the next several weeks, there will be two attendants at the recycling center to help educate on how & what to recycle and also checking resident's addresses using our facility.
12. **QuickBooks software.** Clerk gave overview of yearly payroll charges and the software (3 yr.) charges. Currently QB has an online program called QB Essentials for substantial less. Motion made by Pansier, 2<sup>nd</sup> by Carlin to go with the online quick books, but to see if ACH would be an option for payment of monthly charges and the yearly software cost, rather than credit card. M/C, clerk to check into and report at June meeting.
13. **Review resolution #20180507-01 County Highway J and State Hwy 22.** Tabled to June
14. **Public Comments:** None
15. **Adjourn** Motion by Pansier, 2<sup>nd</sup> by Carlin to adjourn at 6:55 pm M/C  
Set Date for Next Meeting: June 4, 2018 Minutes submitted by Clerk Scanlan.