

**MINUTES**  
**MONDAY, FEBRUARY 12, 2024**  
**TOWN BOARD OF THE TOWN OF OCONTO**  
**6120 CREAM CITY ROAD, OCONTO, WI 54153**

1. Call to Order: Meeting called to order at 6:08 pm immediately following the Audit meeting by Chairman Scanlan. Present: Clerk Scanlan, Supervisor Pansier, Supervisor Van Hulle, Treasurer Leonard. Others present see attendance sheet.
2. Pledge of Allegiance was recited.
3. Approval of Agenda: Motion made by Pansier 2nd by Van Hulle to move Item #9a to follow approval of agenda. M/C
4. Comprehensive Planning Committee
  - a. Approve Conditional Use application for Joel Derstine, 7203 Gallon Road, parcel # 030-020200314A. Discussion held. Joel Derstine was present to answer questions. Mr. Derstine advised that he is currently working with state inspector, next will be working with county. Due to road restrictions, it was suggested to Mr. Derstine that a truck route for steel delivery would be Rangeline to Logtown to Gallon Road. Motion by Pansier, 2<sup>nd</sup> by Van Hulle to approve Conditional Use. M/C
5. Approve minutes January 8, 2024, meeting. Motion by Pansier, 2<sup>nd</sup> by VanHulle to approve minutes. M/C
6. Treasurer's report: General Checking: Treasurer reported beginning balance of \$62,348.52 and additional January deposits of \$4,112.47. (Treasurer deposited \$155,416.52 on January 8, 2024, and reported at our January meeting) February orders total \$53,607.53 leaving an ending balance of \$12,853.46. Tax account beginning balance of \$570,893.22, earned \$706.20 interest, deposits of \$910,562.67, for an ending balance of \$535,426.06. 6 personal property outstanding balances remain, with reminder letter sent 2-13-24 Currently there are 3 outstanding fire calls and remaining guardrail damage charges of \$150.76.  
The treasurer presented refund checks for approval of payment.  
Discussion held regarding consolidation tax collection account with general checking. Treasurer will keep detailed excel spreadsheet and refund checks etc., will then be printed out of QuickBooks.  
Motion made by Pansier 2nd by Van Hulle to approve Treasurer's report and refund checks and consolidation of checking accounts. M/C
7. Approval of Orders for payment: clerk presented ACH for \$1,141.74 for payroll taxes and order number 6299 through 6318 which total \$53,607.53. Motion made by Pansier 2nd by Van Hulle to approve orders for payment. M/C
8. Correspondence Received:  
The clerk completed 4 title search forms.

Office of Planning and Zoning sent approval for Conditional Use Permit for:  
Rodney & Theresa Miller 2934 Airport Road.

Certificate of Liability Insurance received for Waste management for period 1-1-24 thru 1-1-25(still receive even after requesting to be taken off list.

Received follow up letter from County Clerk, Kim Pytleski regarding election mail safety.

9. GFL UPDATE: will watch next billing for credits and removal of overdue amounts.
10. Snow Blower update: Purchased electric snowblower from Boehmer's Hardware and it works great!
11. Library Apportionment update: Deb Schroeder attended meeting. It was suggested to keep the current contract going. Discussion held regarding library consolidation, and current and future funding and allocation of that funding. Deb informed us that the next meeting will be March 12 at 1 pm.
12. County Board update: County Administrator position has been offered.
13. Road Work: Chairman explained the state covering costs for identifying all culverts ranging from 6' to 20' at \$100 a piece. Chairman feels we do not need to hire out to have this completed.
14. Public comments: building permits (and at what size (Minimum) building required was asked). CPC to research. Clerk to research.
15. Adjourn: Motion made by Pansier 2nd by Van Hulle to adjourn @ 7:15 pm. M/C  
Set Date for Next Meeting: March 11, 2024.

Lori Scanlan, Clerk Town of Oconto